

23 October 2024

Business South Bank Member

Dear Member

PROPOSED AMENDMENTS TO THE BSB's ARTICLES OF ASSOCIATION

The Business South Bank (BSB) Board recommends to financial members attending, or providing proxies for, the 2024 Annual General Meeting, that it vote in favour of the **below** amendments to the Articles of Association. The amendments, if accepted, will take effect for the 24.25 FY.

The proposed amendments have been developed in line with the new Association Incorporation Act and Regulations.

- Under recent changes to the Associations Incorporation Act and Regulations, BSB is considered a medium-sized association (ie revenue less than \$500k & assets less than \$1mil)
- Being a Medium association, under the Act BSB is not required to have its financial report audited.
- The minimum requirement under the Act is for BSB to engage an auditor or accountant to provide a Verification Statement.
- The Verification Statement says that the financial records show the association has adequate bookkeeping processes in place to correctly record and explain transactions to enable a true and fair financial statement to be prepared.

For more information on Associations Incorporation Act and Regulations:

<https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/associations-charities-and-non-for-profits/incorporated-associations/law-changes/previous>

It is proposed to amend the current Clause 28:

28. Business to be Transacted at Annual General Meeting

28.1 The following business must be transacted at every annual general meeting:-

- (a) the receiving of the statement of income and expenditure, assets and liabilities and of mortgages, charges and securities affecting the property of the association for the last financial year;
- (b) the receiving of the auditor's report on the financial affairs of the association for the last financial year;
- (c) the presenting of the audited statement to the meeting for adoption;
- (d) the election of members of the management Board;
- (e) the appointment of an auditor.

To be replaced with New Clause 28 – highlighted sections

28. Business to be Transacted at Annual General Meeting

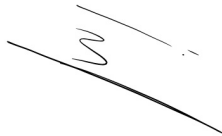
28.1 The following business must be transacted at every annual general meeting:-

- (a) the receiving of the statement of income and expenditure, assets and liabilities and of mortgages, charges and securities affecting the property of the association for the last financial year;
- (b) the receiving of the auditor's/ accountant's verification statement on the financial affairs of the association for the last financial year or whatever is deemed necessary under the most current Associations Incorporation Act and Regulations ;
- (c) the presenting of the auditor/ accountant's verification statement to the meeting for adoption;
- (d) the election of members of the management Board;
- (e) the appointment of an auditor/ accountant

The BSB Board supports these proposed amendments and recommends their adoption at the Annual General Meeting on 20 November 2024.

If you would like further information about these amendments, please don't hesitate to contact me through the BSB office.

Yours sincerely



John Barton
Chair